**Business Meeting Minutes**

**West Central Warden’s and Superintendents Meeting**

**September 11, 2013**

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| * Call to Order
 |
| * Introduction of Board Members and Executive Director
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| * Treasure’s Report – Dan Craig
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|  |  | * Motion to Approve – Judy Smith
* Second – Tim Haines
* Vote – All in favor
 |
| * Old Business
 |
|  | * Minutes of last meeting
 |
|  |  | * Motion to Approve
* Second – Judy Smith
* Vote – All in favor
 |
|  | * Other old business
 |
|  |  | * None
 |
| * New Business
 |
|  | 1. Executive Director Report – John Thalacker
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|  |  | * + - Web site services: Information was provided to the staff of [www.corrections.com](http://www.corrections.com) in mid-October,2012, to update the association website. This included changes in the Constitution and By-Laws approved at the 2012 conference. This service is provided at no cost in exchange for conference vendor space if they decide to use it. Thus far, they have not attended.
		- Vendor contact: 2012-13 is the first year that the Association (rather than the hosting state) had a single contact with potential vendors at the conference. This position has three objectives:
			* Provide ongoing contact with vendors from year to year to develop continuity for both vendors and WCWSA,
			* Remove any question of propriety by an organization president, who might have business dealings with a specific vendor,
			* Lessen the work load of the president planning the annual training.
		- In exchange, that person is provided registration, membership and conference travel expenses. At least a 4-5 year commitment is needed to meet the above objectives. Warden (and former President) Don Redmann from North Dakota volunteered for this post. The Executive Committee should continue to look at how this position can be most effectively utilized.
		- Bank contact: Great Western Bank in Fort Dodge, IA has an up-to-date listing of members of the Association authorized to expend funds. When other persons are added to the Executive committee, I will notify the bank who will begin the process for authorization for the new signatures'.
		- Historical record: Created a printed and pictorial summary of events and speakers at the WCWSA 2012 conference in Bismarck. Albums containing the last seven years conferences are available for viewing in the Hospitality Room.
		- 2013 conference: My contribution to the development of this conference was to provide feedback to the President when asked, make suggestions as they occur to me, line up the Wardens Panel participants, and encourage the President to review the material developed in 2006 as a guide in conference planning. Warden Meisner and staff of the Wisconsin Department of Corrections deserve the credit for the anticipated outstanding conference!
		- Expenses: Minimal expenses not previously approved (phone, trips to the bank, etc) were incurred during the last year and no claim will be made for them. I appreciated the rapid payment of expenses.
		- Forward planning: By far, the most important issue facing the organization is whether or not there will be a West Central Wardens and Superintendents Association after 2014.
		- The whole corrections system of a state is involved in putting on a training event like that provided by WCWSA. With that in mind, the regions Directors and Secretaries of Corrections were approached three years ago and gave their *general* support for moving the training from state to state and not asking only a few states to carry the training burden for wardens all the time. A schedule was shared that would entail each state being a host every 8-10 years. Members in the Directors group come from Kentucky, Ohio, Michigan, Missouri, Iowa, Kansas, Nebraska, Illinois, Wisconsin, Minnesota, North and South Dakota. This general support has not materialized by states other than WI, MN, IA, ND and WY who agreed to host the annual training.
		- In late Sept of 2012, Iowa Director John Baldwin sent a letter of support of the Association to fellow Directors. I followed up with an individualized letter to those Directors in SD, MO, IL, KS, NE, with the intent of gaining specific commitment for the coming years. Noted in the letters was when that state last hosted the training i.e. Nebraska (1953); Illinois (1958); South Dakota (1971); Kansas (1988); and Missouri (2003). Only two of those states responded - one citing poor budgets and the other concern that Deputy Wardens were not eligible for full membership as their reasons for not hosting.
		- I regret to say that, other than going to some form of "distance learning" format (with an unknown source of funding and no group or organization expressing a desire to "host" such an on-line event), West Central Wardens and Superintendents Association apparently has reached the end of its usefulness to the regions DOC's. Absent some shot of enthusiasm from non-hosting states, I believe WCWSA needs to make plans to cease existence after the 2014 annual training in Iowa.
		- The constitution requires an annual review of the Executive Director's position. Should you desire, I continue in this position. If you wish to have another person be the Executive Director, I would be happy to step aside and support that person in any way possible.
* John Thalacker
* Executive Director
* September 10, 2013
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|  | 1A Motion to continue WCWSA – Mike Meisner |
|  |  | * Second – Tim Haines
* Vote – All in favor
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|  | 1B Motion to retain John Thalacker as Executive Director – Don Redman |
|  |  | * Second – Mike Meisner
* Vote – All in favor
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|  | 1. Motion to allow Deputy Warden’s membership to association – Tim Haines
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|  |  | * Second – Terry Mapes
* Vote – All in favor
 |
|  | 1. Nominating Committee Report:
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|  |  | * Incoming President Dan Craig suggested separating both the position of Secretary and Treasurer and having each serve a term of three years. In addition, only the Vice President (President Elect) will be in succession for the President position the following year. If approved by the membership, the changes would be made in the Constitution and By-laws.
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|  | 3A Secretary and Treasurer Position 3 year terms – and change in by-laws |
|  |  | * Motion – Don Redmann
* Second – Judy Smith
* Vote – All in favor
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|  | 3B Secretary Nominations |
|  |  | * Tim Haines – nominated by Judy Smith
* Second – Jim Schwochert
* Vote – All in favor
 |
|  | 3C. Treasure Nominations |
|  |  | * Don Redmann – nominated by Judy Smith
* Second – Terry Mapes
* Vote – All in favor
 |
|  | 3D. Vice President (President Elect) Nominations |
|  |  | * Michelle Smith – nominated by Bruce Reiser
* Second – Nick Ludwig
* Vote – All in favor
 |
|  | 1. Recognition of new members
 |
|  |  | * All new members were recognized
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|  | 1. Recognition of Past Presidents
 |
|  |  | * Don Redmann
* Terry Mapes
* Michael Murphy
* Judy Smith
* Colby Braun
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|  | 1. Review of Notable Achievements
 |
|  |  | John PaquinBruce Reisner |
|  | 1. Memorial/acknowledgement of the death of past members – John suggested we have a short ceremony at each of our future conferences
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|  | 1. Review of next meeting location by new President – Dan Craig
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|  |  | * Will be held in Iowa City at Sheraton Inn on September 8-11, 2014
* Considering a name change to – WCWSA Annual Training Institute.
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| * Other new Business
 |
|  | None |
| * Adjourn
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|  |  | * Motion – Michelle Smith
* Second – Dave Crist
* Vote – All in favor
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